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### Application for Volunteers in the First Unitarian Church Religious Education Program

Thank you for your interest in working with the children and youth of our congregation. Our congregation takes seriously our responsibility of assuring the safety of our youth. Please fill out this form and give it to the Lifespan Religious Education Director. Thank you for your support in providing a safe and secure environment for all of the congregation’s children and youth.

**APPLICANT INFORMATION**

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| Name (Last) First Middle Date |
| Have you ever used a different name? \_\_\_No \_\_\_Yes If yes, please list with dates: |
| Address City State Zip Code |
| Telephone Alternate Telephone Best Contact Time E-Mail Address |
| In Case of Emergency Notify Telephone Name of Nearest Relative Telephone |
| How long have you been attending First Unitarian Church? \_\_\_\_\_\_\_\_\_\_\_\_\_\_  *(You must be a Friend or Member of the church for at least six months before you are eligible to volunteer to work with congregational children or youth—exceptions may be made by the First Unitarian Church RE Team on a case-by-case basis.)* |

**VOLUNTEER EXPERIENCE**

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| Have you ever volunteered at First Unitarian Church (or other UU churches) in the past? \_\_\_No \_\_\_Yes If yes, when and in what capacity? |
| Special Interest and hobbies: |
| *Please fill out if you think you might transport children; if not, skip this section.*  Do you have your own transportation? \_\_\_No \_\_\_Yes  Valid driver’s license? \_\_\_No \_\_\_Yes DL #\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  State \_\_\_\_\_  Auto liability insurance? \_\_\_No \_\_\_Yes Company: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Policy # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| List congregations you have attended during the past five years: |
| Name City State Time Period |
| List previous experience involving children and youth (list name, type of work performed, etc.): |
| List any education, experience, certifications, or other training relevant to this volunteer position: |

**Criminal History** (do not include civil, closed, or expunged proceedings)

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| Have you ever been *convicted* of a criminal offense or *pled guilty* to a crime, either a misdemeanor or a felony? \_\_\_No \_\_\_Yes |
| Do you currently have any criminal actions pending in which you are the Defendant? \_\_\_No \_\_\_Yes |
| Are you currently on probation or parole? \_\_\_No \_\_\_Yes |
| If you answered “Yes” to any of the above questions, please explain the nature of the offense and provide the date of the offense and the county and state in which it occurred. |
| Other than the above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of children and youth? \_\_\_No \_\_\_Yes If yes, please provide details. |

**APPLICANT STATEMENT**

(Read and Sign Below)

I certify that this application was completed by me and that all of the information on this application is true and correct to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of facts called for herein will result in my disqualification from further consideration as an employee/volunteer. I understand that this application is not valid without my signature.

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| Print Name |
| Signature Date |

### Code of Ethics for Adults and Older Youth Working with Children and Youth

Adults and older youth who are in leadership roles are in a position of stewardship and play a key role in fostering spiritual development of both individuals and the community. It is, therefore, especially important that those in leadership positions be well qualified to provide the special nurture, care, and support that will enable children and youth to develop a positive sense of self and a spirit of independence and responsibility.

The relationship between youth and their leaders must be one of mutual respect if a positive potential is to be realized. There are no more important areas of growth than those of self-worth and the development of a healthy identity as a sexual being. Adults play a key role in assisting children and youth in these areas of growth. Wisdom dictates that children, youth, and adults suffer damaging effects when leaders become sexually involved with young persons in their care; therefore, leaders will refrain from engaging in sexual, seductive, or erotic behavior with children and youth. Neither shall they sexually harass or engage in behavior with youth that constitutes verbal, emotional or physical abuse.

Leaders shall be informed of the code of ethics and agree to it before assuming their role. In cases of violation of this code, appropriate action will be taken.

I have read, understand, and will abide by the above statements of position, expectations, and actions in my ministry at First Unitarian Church.

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| Print Name |
| Signature Date |

### Religious Educators and Youth Group Leaders Agreement to Teach

I have read and understood our congregation’s *Safe Congregation Policy and Procedures* on keeping children and youth, and vulnerable adults safe.

I agree to uphold these principles in my work with First Unitarian Church, Pittsburgh, PA children, youth, adults, and families.

I have signed the Code of Ethics statement.

If there are any facts or circumstances in my background that call into question my being entrusted with the supervision, guidance, and care of children, youth, or vulnerable adults, I have met to review this information confidentially with the Minster and the Interim Director of Children and Youth Ministries.

Further, I agree to notify the Minster and the Lifespan Religious Education Director immediately should I be accused of sexual abuse, sexual offenses, sexual harassment, or other sexual improprieties in the time that I am working with children and youth in this congregation.

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| Print Name |
| Signature Date |

**Pennsylvania Residency Statement for Volunteers Working with Children**

I attest that I have been a resident of the Commonwealth of Pennsylvania for the preceding ten (10) years and agree to abide by First Unitarian Church of Pittsburgh and Pennsylvania State criteria for being in a supervisory capacity with children in the church community.

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| Print Name |
| Signature Date |

**OR**

I attest that I have not been a resident of the Commonwealth of Pennsylvania for the preceding ten (10) years and agree to the following criteria:

1. I will obtain the FBI Fingerprint Record Check in order for me to serve as an employee/volunteer in the church community working with children.
2. I will obtain the FBI Fingerprint Record Checks, as needed, (every 36 months) until I have been a Pennsylvania for the preceding ten (10) years.
3. Agree to abide by the First Unitarian Church of Pittsburgh and Pennsylvania State criteria for being in a supervisory capacity with children in a church community.

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| Print Name |
| Signature Date |

**Swear & Affirm Disclosure Statement**

Provisional Employee/Volunteer in a Child-Care Service

Required by the Pennsylvania Child Protective Service Law

I swear/affirm that I have mailed or filed the requests for clearance to ChildLine, the Pennsylvania State Police, and the Federal Bureau of Investigation as set forth under law.

I swear/affirm that I have not been named as a perpetrator of a founded report of child abuse or as an individual responsible for a founded report for a volunteer as defined by the Child Protective Services Law.

I swear/affirm that I have not been convicted of any of the following crimes or the attempt, solicitation or conspiracy to commit any of the following crimes under Title 18 of the Pennsylvania Consolidated Statutes of equivalent crimes in another state or under Federal law:

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| Chapter 25 | relating to criminal homicide |
| Section 2702 | relating to aggravated assault |
| Section 2709.1 | relating to stalking |
| Section 2901 | relating to kidnapping |
| Section 2901 | relating to unlawful restraint |
| Section 3121 | relating to rape |
| Section 3122.1 | relating to statutory sexual assault |
| Section 3123 | relating to involuntary deviate sexual intercourse |
| Section 3124.1 | relating to sexual assault |
| Section 3125 | relating to aggravated indecent assault |
| Section 3126 | relating to indecent assault |
| Section 3127 | relating to indecent exposure |
| Section 4302 | relating to incest |
| Section 4303 | relating concealing the death of a child |
| Section 4304 | relating to endangering the welfare of children |
| Section 4305 | relating to dealing in infant children |
| Section 5902(b) Felony | relating to prostitution and related offenses |
| Section 5903(c)(d) | relating to obscene and other sexual material and performances |
| Section 6301 | relating to corruption of minors |
| Section 6312 | relating to sexual abuse of children |

I have not been convicted of a felony offense under Act 64-1972 (relating to the controlled substance, drug device, and cosmetic act) committed within the past five years.

I understand that I must be dismissed if I am named as a perpetrator of a founded report of child abuse within the past five (5) years or have been convicted of any of the crimes listed above.

I understand that my volunteer status may be terminated if I have been named as the perpetrator of an indicated or founded report of child abuse or as an individual responsible for the injury or abuse in a founded or indicated report.

I understand that my volunteer status may be terminated if I have been convicted of a felony offense or have been convicted of a crime involving child abuse, child neglect, physical violence, or moral corruptness.

I hereby swear/affirm that the information as set forth above is true and correct to the best of my knowledge and belief. I read and understand the foregoing. I understand that the penalty for false swearing is a misdemeanor of the third degree pursuant to Section 4903(b) of the Pennsylvania Criminal Code.

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| Print Name |
| Signature Date |

*Please return a signed volunteer application to the* Lifespan Religious Education Director.